

Friends of Quarry Park

Minutes of Meeting		By: -	Tony Wallace
Location		171 Cheam Road	
Time	19:30	In attendance	Distribution
Date	17 th May 2018	Margaret Sheppard Caroline Brewer Mark Brewer John Davies	Maureen Davies Allan Druce Erika Hodgson Tony Wallace Quarry Park Friends Ward councillors Robert Woodbridge - LBS

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| | | Action |
| 1 | Apologies for Absence | |
| | Dennis Sheppard, Alan Hodgson, Erica Oulton, Robin Oulton, Andy Cook, Sutton West Police Safer Neighbourhood Team (because of an urgent call see item 9 below). | Note |
| 2 | Minutes of Meeting on 18th January 2018 | |
| | Were agreed. | Note |
| 3 | Annual General Meeting | |
| (a) | Election of Chair. MS was thanked for all her work as Chair and was proposed for re-election by MB, seconded by EH and this was agreed unanimously. | MS |
| (b) | Election of Secretary/Treasurer. TW was thanked for his work and proposed for re-election by MS, seconded by MB and this also was agreed unanimously | TW |
| (c) | Funds held. TW reported that the bank account stood at £371.54 (£333.54 in May 2017). Income in the year consisted of donations at the 2017 tea party plus a Neighbourhood Grant from the Council to offset the cost of insurance and park fee for the tea party. £72.90 had been spent on plants. The balance allowed QPF to fund payments before grant receipt (not necessary so far) and consider the purchase of more plants. | Note |
| (d) | Representatives on Sutton Local Committee and Friends groups. MS and MB agreed to continue as the named representative and substitute respectively. They were thanked for this. | MS, MB |
| 4 | General Data Protection Regulations (GDPR), 2018 | |
| | TW had requested all Quarry Park Friends (QPF) who were on the emails list, having given their emails at some stage, if they wished QPF to retain their email to continue sending emails on the activities and meetings of the Friends and other information of local interest received by us as Community Group or from the Council or the Police. Friends email addresses, which they have given are held by the Hon Secretary and not shared with any other organisations nor commercial businesses. Individual emails for QPF officers or Friends with particular responsibilities are used to communicate with local organisations and groups where relevant to the activities of QPF, with the individual copied in. Responses were requested by 24 th May 2018. | |

Friends of Quarry Park

	Action
MB agreed to be data compliance officer. He advised that the files should be password protected. TW confirmed that the PC access was so protected.	TW, MB
5 Planning Tea Party on 30th June 2018.	
(a) TW advised that he had submitted the Event Management Plan to the events team and this had been agreed quickly with a request for an Event Notification Form, stating only that would be required in future, which TW then submitted. He had also submitted the parks booking request and the Neighbourhood Grant application to cover the park fee and some event costs. MS and MB had been copied in. The tea urn risk assessment was slightly changed as the cable from 2 Quarry Rise is run through the trees to avoid the path. TW was thanked for doing the submissions.	Note
(b) MS noted that it will be necessary to ask for the IDVerde to cut the grass before the event.	MS
(c) MS agreed to ask the scouts if they wished to attend. She had already invited the Safer Neighbourhood Police Team. MS had asked Vicky to run a craft table again, which was popular with children last year. MS would enquire about face painting. CB had contact with someone who provided banner signs to be put on the railings a few days before the event and would enquire on prices. Erica Oulton had offered the use of a large tea pot, trays, a box of coffee morning cups and saucers, to make a cake or small cakes and help on the day. This was very welcome. MS would provide tea, coffee and milk. JD would make small cakes. CB would provide jellies. EH would provide squash. TW had the large water containers and the tea urn. He would request use of the LibDem tables. TW will prepare the usual leaflet for local houses and allocate bundles to Friends for delivery.	MS CB EO MS, JD EH TW All
(d) Setting up will begin at 12 noon on 30 th June.	All
6 Work in the Park	
(a) IDVerde had carried out some of the work discussed at their meeting with MB and Robert Woodbridge. The poplar was removed and some brambles cut back. They had not cut back the spiky plants by the path but AD said he had cut them a little. The overhanging bean tree had not been cut, outside the IDVerde parks contract. MS would contact RW for the tree officer to arrange.	MS
(b) Veolia had swept only about one third of the litter and leaf detritus along the outside of the railings on Cheam Road. CB and MB had kindly cleared the rest, which filled several plastic bags. Thanks were expressed to Caroline and Mark for doing this. The white daffodils had flowered on the embankment, but later than the yellow ones which first appeared. After the 21 st April session IDVerde had cleared both the bags of weeds etc and the lower branches cut from the north side of the fir tree. These had contained sharp ends at a child's eye height, partly after past misuse training dogs (not allowed in the park). Future work sessions were already planned for 19 th May and 23 rd June (in preparation for the Event). Further work sessions were then arranged for 11 th August and 29 th September, both Saturdays from 10am.	Note All

- Action
- 7 Website**
- (a) TW had visited Jayson Webb at his office in Wallington with more details on a memory stick. MB and TW then visited JW in his house to discuss further. The website was now live on <http://quarrypark.telsawebsites.com> . It would be included on our leaflet for this year's event.
Thank were expressed for the expertise and effort provided by Jayson. TW will send the latest details as they become available for JW to load up. JW/TW
- (b) JW had expressed some ideas for sponsorship that could lead to income/improvement in the park in return for advertising signs as done on roundabouts and highway areas. TW thought that 2 in particular might be explored initially. The first was for GreenThumb lawn treatment service with a view to them taking care of the central grassed area. The second was for B&Q for instance to sponsor the supply of plants. As the park is Council owned it would be necessary to obtain Council agreement before any approach can be made. It was considered that the first approach should be a request by MS to the Director of Environment, Mary Morrissey with a copy to the ward councillors. MS
- 8 Sutton Local Committee**
- The meeting scheduled for 1st March was cancelled because of severe weather warnings at the time (Storm Emma). Note
- 9 Police Matters**
- MS advised that there had been no recent Sutton West panel meetings. The meetings were organized by the residents. The present Chair is Jonathan Pritchard. Post meeting note: - The Sutton West SNT advised MS by email of the details of the call on which they attended on the night of the meeting, sic.
Apologies for missing the meeting last Thursday. Me and Steve was on our way to the meeting but en-route we had a call about youths dealing drugs. A foot chase ensued between myself and one of the suspects, caught him, tackled him to the floor only to realise he had an 8inch knife and a claw hammer on him. So made two arrests on dealing with the incident. Hence the reason why we couldn't make it. Good news is that knives were taken off from the streets of Sutton and maybe you could pass this message on and share with ward members and the community. There is a video filmed regarding the incident on Facebook that has also gone viral with over 140k views. Secondly we would love to attend the Tea party on 30th June as we are working that day. Note
- 10 Any Other Business**
- (a) The Chair proposed and it was agreed that she would send thank you cards to the outgoing ward councillors Wendy Mathys and Simon Wales, who had supported the Friends in many ways and taken part in the work involved over several years. MS
- (b) CB advised that a request had been received for a second park bench by staff from the nearby dental surgery who enjoyed sitting in the park during their breaks. MS to approach the RW and the ward councillors for public realm funding for this, location on the north side on the other side of the waste bin from the existing seat. MS
- 10 Next meeting.**
- 7:30pm, Thursday 27th September 2018 at 171 Cheam Road. All
MS was thanked for hosting the meeting.